

## **NOTE:**

**This document is intended solely as an example to the reader.**

**This contract is not intended to be used by the reader without review by his/her own attorney to ensure that it is compliant with all applicable laws of his/her specific state.**

**The author/provider of this document assumes no liability for the misuse of this document or the use of this document without review by qualified legal counsel.**

Exhibit A

**PROJECT  
SCOPE OF WORK**

This document serves as a Scope of Work (SOW) to the Independent Contractor Agreement dated as of [ICA DATE] (herein the "Agreement"), by and between EXAMPLE COMPANY, LLC (herein "COMPANY") and EXAMPLE CONTRACTOR, LLC (herein "Contractor"), which is hereby incorporated by reference.

**1. Description of Services.**

Location. Contractor agrees to perform all required contracting Services relating to the rehabilitation ("rehab") of real property owned by COMPANY located at 123 Main Street, Atlanta, GA 30303 (herein the "Project").

Method of Performing Services. Contractor will determine the method, details, and means of completing the Project. Contractor agrees to devote the required personnel for a minimum of forty (40) hours per week to the Project.

Tools and Instrumentalities. Contractor, at its own expense, will supply all tools, instrumentalities and all building and installation materials for the Project, including without limitation paint, sheetrock, tape, mud, framing materials, insulation, patching materials, Durock, green-board, Drylock, mortar spacers, decking boards and cleaning supplies.

Finishing Materials. COMPANY shall be responsible for procuring the finishing materials as provided herein.

**2. Scope of Work.**

[INSERT SCOPE OF WORK HERE]

**3. Compensation.**

In consideration for the Services to be performed by Contractor, COMPANY agrees to pay Contractor the sum of Five-Thousand Eight-Hundred Dollars (\$5,800.00), to be paid based on the following payment schedule:

- \$800.00 upon signing of this contract;
- \$2000.00 upon substantial completion of all Exterior Work;
- \$2000.00 upon substantial completion of all Interior Work;
- \$1000.00 upon completion of specified Punch List items;

**4. Deadline.**

Contractor agrees to substantially complete the Project no later than March 1, 2010. For each additional full week past this deadline, Contractor shall pay COMPANY a two-hundred dollar (\$200.00) fee, to be deducted from the final payment from COMPANY. Contractor agrees and acknowledges that such payment is not meant to penalize Contractor, but is a reasonable estimation of the damages COMPANY will suffer due to such delay. No penalty shall be assessed if the delay is due to COMPANY's mis-scheduling of contractors.

**5. Expenses.**

COMPANY will not reimburse Consultant for any out-of-pocket expenses incurred in connection with the Project.

**6. Term.**

This SOW will become effective on the date first written above, and will continue in effect until all the Project has been completed and paid for, or until this SOW is terminated by means set forth in the Agreement.

**EXAMPLE COMPANY, LLC**

By: \_\_\_\_\_  
Your Name Here, Your Title Here

**EXAMPLE CONTRACTOR, LLC**

By: \_\_\_\_\_  
Contractor Name, Title